

This professional licensure and certification information is proprietary to the North Carolina Community College System. This information should not be provided on any public facing website or shared with parties outside the NCCCS. This information is provided to NCCCS institutions to provide the appropriate compliance disclosures so students can make informed decisions about their educational goals.

AUTO DEALER RENEWAL

STATE AUTHORIZATION INFORMATION

REQUIREMENT: Colleges offering Auto Dealer Renewal are required to provide general and direct disclosures to each student regarding the reciprocity of the program against other states.

State Authorization Professional Licensure\Certification\Credentialing Requirements:

Effective July 1, 2020 the U.S. Department of Education requires colleges to provide general and direct disclosures to students prior to making a financial obligation for all professional licensure and certification programs. Refer to the SA Requirements tab for specific details on this new regulation.

Auto Dealer Renewal Licensure\Certification \ Credentialing\ Information:

Auto Dealer Renewal requirements vary by state and other individual factors; credentials, training, and job experience. It's important to note that not all states have the same reciprocity agreements or requirements.

Student applications are reviewed on a case-by-case basis. Requirements vary in each of the 50 states for the Auto Dealer Renewal program.

Every state will vary, but generally if you are selling even one vehicle that is not owned by you and used primarily for personal, family, or household purposes, then you could need a dealer license.

Some states have a specific number of cars that you can sell a year before you need to apply for a car dealer license. Check your individual state guidelines and statutes to determine if you are exempt from getting a dealer license, or if you need to apply for one.

If you are a current car dealer, you will receive a renewal packet at least 30 days before the expiration date of your license. Follow the instructions in your packet. If you have questions or you did not receive a renewal packet, contact your local DMV.

Auto Dealer Renewal State Contacts:

This workbook contains the individual state Auto Dealer Renewal point(s) of contact, which include name, phone number, e-mail, and mailing address.

Expanded Information for Auto Dealer Renewal:

- There are many types of dealer licenses. Your state will have their own set of license types, but generally they will fall into these categories: New Vehicle Dealer, Used Vehicle Dealer, Wholesale Vehicle Dealer, Recreational Vehicle Dealer, Motorcycle Dealer, and Trailer Dealer.
- You need a surety bond to get your dealer license. If someone feels you are running an unethical business, they can make a claim against your bond. These surety bonds are commonly called Auto Dealer Bonds.
- If you renew your license late, you will be charged a late fee. If you fail to submit your renewal application, you are not in compliance with the law. Depending on your state, could need to submit an entire dealer application which will be considered as a new application.
- Acquiring a motor vehicle dealer's license involves meeting the statutory requirements, completing paying the licensing fees, and, in the case of operating a used motor vehicle dealership, additional required training.

Last Revised 11/8/21, 5/2/24

State Authorization Professional Licensure Information:

34 CFR 668.43(c) Direct Disclosures

1. Prior to enrollment, students must be notified in writing (direct disclosure) if the program does not meet OR the institution has not made a determination whether the program meets education requirements for licensure and/or certification in the state where the student is located.
2. The regulations state "regarding the timing of these disclosures, the U. S. Department of Education (DOE) expects that the institution will provide this disclosure before a student enrolls into a program or in the event that an institution does not provide an enrollment agreement, before the student makes a financial commitment to the institution
3. If the student is enrolled in a program and the institution makes a determination that the program does not meet educational requirements in the state where the student is located, the institution has 14 calendar days to notify the student in writing.

NOTE: Be sure to document that that any required direct notifications (pre enrollment and/or address change) were sent. An easy way to do this is to ensure that a copy of the letter or email is kept within the student's academic record.

Complete details can be found on the NCCCS Virtual Learning Community website.

<https://vlc.nccommunitycolleges.edu/faculty/state-authorization/>

Contact Name in State: Alabama Department of Revenue
<https://revenue.alabama.gov/motor-vehicle/license-plate-information/annual-plates-for-dealers-manufacturers/dealer/>

Contact Phone Number: 334-242-9000

Contact Email Address: <https://revenue.alabama.gov/contact/>

Additional Information: Alabama dealer licenses are issued by the Alabama Department of Revenue, Motor Vehicle Division on a yearly basis, starting October 1 and ending September 30. Your dealer license is not transferable. No interstate reciprocity.

Mailing Address: Alabama Department of Revenue
50 N. Ripley Street
Montgomery, AL 36104

Contact Name in State: State of Alaska Division of Motor Vehicles

<https://dmv.alaska.gov/dealer-information/>

Contact Phone Number: (907) 269-5551

Contact Email Address: <https://online.dmv.alaska.gov/EmailUs/Home/EmailU> **Email Us Page**

Additional Information: Alaska car dealers must renew their licenses every two years prior to January 1. No reciprocity.

<https://dmv.alaska.gov/media/40ncm5p3/interested-dealer-packet.pdf>

Mailing Address: 4001 Ingra Street, Suite 101
Anchorage, AK 99503

Contact Name in State: Arizona DOT - Motor Vehicle Department
<https://azdot.gov/motor-vehicles/professional-services/dealer-licensing>

Contact Phone Number: 602.255.0072

Contact Email Address: aacc@azdot.gov

Additional Information: No interstate reciprocity.

Mailing Address: Motor Vehicle Division
Dealer Licensing Unit
P.O. Box 2100
MD 552-MVD
Phoenix, AZ 85001-2100

Contact Name in State: Arkansas Motor Vehicle Commission
<https://www.labor.arkansas.gov/licensing/motor-vehicle-commission/>

Contact Phone Number: (501) 682-1428

Contact Email Address: amvc@arkansas.gov

Additional Information: All types of licenses expire on December 31st of each year. This means you need to renew your license with the ASP or AMVC annually before the expiration date. That's how you can continue your dealer operations in legal compliance.
No interstate reciprocity.

<https://labor.arkansas.gov/licensing/motor-vehicle-commission/forms-publications/auto-truck-and-rv-dealers/>

Mailing Address: Arkansas Motor Vehicle Commission
900 West Capitol Avenue, Suite 400
Little Rock, AR 72201-3826

Contact Name in State: State of California, Division of Motor Vehicles
<https://www.dmv.ca.gov/portal/vehicle-industry-services/occupational-licensing/occupational-licenses/vehicle-dealer-license/>

Contact Phone Number: (916) 229-3126

Contact Email Address: [Contact Us Page](#)

Additional Information: The California Department of Motor Vehicles (DMV) and the Occupational Licensing Section oversee all dealer license applications. There is no interstate reciprocity.

Mailing Address: Department of Motor Vehicles Occupational Licensing Section
P.O. Box 932342 MS L224,
Sacramaneto, CA 94232-3420

Contact Name in State: Colorado Department of Revenue, Specialized Business Group
<https://sbg.colorado.gov/dealer-and-wholesaler-motor-vehicle-powersports-application>

Contact Phone Number: 303-205-5604

Contact Email Address: dor_dealers@state.co.us

Additional Information: There is no interstate reciprocity.
If license is expired but within 30 day grace period after expiration, can still renew still subject to renewal and late fee. Expired license and 30 day grace period expired, must start over with new application.

Mailing Address: Department of Revenue
Auto Industry Division
P.O. Box 17087
Denver, CO 80217-0087

Contact Name in State: State of Connecticut DMV
https://portal.ct.gov/dmv/commercial-and-industry-services/get-regulated-business-license?language=en_US

Contact Phone Number: (860) 263-5056 Contact Center (800) 842-8222 (Elsewhere in Connecticut)
Contact Center (860) 263-5700 (within Hartford or outside of Connecticut)

Contact Email Address: dmv.dr@ct.gov

Additional Information: Along with renewing your Connecticut auto dealer license every two years, you have to renew your Connecticut motor vehicle dealer bond too. This guarantees your continuous compliance. There is no interstate reciprocity.

Mailing Address: Department of Motor Vehicles
60 State Street
Wethersfield, CT 06161

Contact Name in State: Delaware Division of Motor Vehicles
<https://dmv.de.gov/VehicleServices/index.shtml>

Contact Phone Number: Wilmington: (302) 434 3200 Delaware City: (302) 326 5000 Dover: (302) 744 2500 Georgetown: (302) 853 1000

Contact Email Address: DMVCustomerService@delaware.gov

Additional Information: Delaware Motor Vehicle Dealer licenses expire on December 31st of every year and must be renewed through the Delaware Division of Motor Vehicles. There is no interstate reciprocity.

Mailing Address:

Delaware City Division of Motor Vehicles 2101 Mid County Drive New Castle, Delaware 19720	Greater Wilmington Division of Motor Vehicles 2230 Hessler Boulevard New Castle, Delaware 19720	Dover Division of Motor Vehicles 303 Transportation Circle P.O. Box 698 Dover, Delaware 19903	Georgetown Division of Motor Vehicles 23737 DuPont Blvd. Georgetown, Delaware 19947
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Contact Name in State: Department of Motor Vehicles (Washington D.C.)
<https://dmv.dc.gov/service/dc-dmv-dealer-services>

Contact Phone Number: (202) 737-4404

Contact Email Address: dcdmvdealerinfo@dc.gov

Additional Information: Car dealerships in the District of Columbia must be registered in the District, and only dealerships in the District can obtain DC DMV registration. A DC DMV dealership registration is separate from a DC Department of Consumer and Regulatory Affairs (DCRA) basic business license. There is no interstate reciprocity.
[How To Become an Auto Dealer in Washington D.C.](#)

Mailing Address:
DC Department of Motor Vehciles
95 M Street SW
Washington DC 20024

Contact Name in State: Florida Highway Safety and Motor Vehicles
<https://www.flhsmv.gov/motor-vehicles-tags-titles/dealers-installers-manufacturers-distributors-importers/mv-rv-mh-dealer-broker-licenses/forms-and-resources/>

Contact Phone Number: 850-617-3003 Dealer licensing – Mobile Homes, Recreation vehicles, Automobiles

Contact Email Address: dealerservices@flhsmv.gov

Additional Information: Along with their license, Florida Auto Dealers will also need to renew their Florida auto dealer bond. All types of dealers must complete the HSMV 86720 renewal application form. This includes providing standard information regarding yourself and your dealership, and proof of acceptable identification. There is no interstate reciprocity.

Mailing Address: State of Florida Department of Highway Safety and Motor Vehicles
Division of Motorist Services
Neil Kirkman Building
2900 Apalachee Parkway, MS 58
Tallahassee, Florida 32399

Contact Name in State: Georgia State Board for the Registration of Used Motor Vehicle Dealers
<https://sos.ga.gov/how-to-guide/how-guide-used-motor-vehicle-dealers>

Contact Phone Number: 404-424-9966

Contact Email Address: <https://sos.ga.gov/form/contact-georgia-board-used-motor-vehicle-dealers>

Additional Information: You need to renew your Georgia dealer license every 2 years ON OR BEFORE March 31 of even-numbered years. The renewal fees are: Standard renewal: \$170. Late renewal: \$250. There is no interstate reciprocity.

Mailing Address: Georgia State Board for the Registration of Used Motor Vehicle Dealers
237 Coliseum Drive
Macon, GA 31217

Contact Name in State: Hawaii DCCA - Motor Vehicle Industry Licensing Board
<https://cca.hawaii.gov/pvl/boards/motorvehicle/>

Contact Phone Number: (808) 586-3000

Contact Email Address: pvl@dcca.hawaii.gov

Additional Information: The licensing period for Hawaii auto dealers runs from July 1st of an even-numbered year until June 30th of the next even-numbered year. If you want to keep your license active, you have to renew it before the expiration date. The Board sends notices for renewal about 6 weeks in advance of the deadline. There is no interstate reciprocity.

Mailing Address: DCCA-PVL Attn: MVI
P.O. Box 3469
Honolulu, HI 96801

Contact Name in State: Idaho Transportation Department - Division of Motor Vehicles
<https://itd.idaho.gov/itddmv/>

Contact Phone Number: (208) 584-4343

Contact Email Address: <https://apps.itd.idaho.gov/Apps/WebCommentsV2> General Information Request

Additional Information: The Idaho Transportation Department (ITD) handles car dealer license applications. The expiration of your Idaho dealer license is one year from the issuing date. You have to renew it if you want to continue your activities as a dealer. The renewal fee is \$175. There is no interstate reciprocity.

https://itd.idaho.gov/wp-content/uploads/2022/07/Dealer_EDU_DMV-Updates.pdf

Mailing Address: Idaho Transportation Department
Division of Motor Vehicles
PO Box 7129
Boise, ID 83707-1129

Contact Name in State: Office of the Illinois Secretary of State
<https://ilsos.gov/publications/motorist/dealers.html>

Contact Phone Number: 217-782-7817 Dealer Licensing

Contact Email Address: https://www.ilsos.gov/contact_us/home.html **Contacts Page**

Additional Information: Every dealer will receive a renewal application from the Secretary of State in August. This form should be completed and returned with an accompanying check or money order before November 15 to insure that the renewal will be processed before December 31st, the date of expiration for all dealer licenses. There is no interstate reciprocity.

Mailing Address: Office of the Illinois Secretary of State
213 State Capitol
Springfield, IL 62756

Contact Name in State: Indiana Secretary of State - Auto Dealer Services Division
<https://www.in.gov/sos/dealer/license-applications/dealer-new-or-used/>

Contact Phone Number: 317-234-7190

Contact Email Address: dealers@sos.in.gov

Additional Information: There is no interstate reciprocity. [State of Indiana Dealer Services Division Fee Chart](#)

Mailing Address: Indiana Secretary of State
Auto Dealer Services Division
302 W. Washington St.
Room E-111
Indianapolis, IN 46204

Contact Name in State: Iowa DOT - Motor Vehicle Division
<https://iowadot.gov/mvd/buyingselling/dealers>

Contact Phone Number: 515-237-3156

Contact Email Address: dealer.programs@iowadot.us

Additional Information: Iowa Dealer License Renewal Iowa car dealer licenses are issued for a period of a year and expire on December 31 of even-numbered years. There is no interstate reciprocity.
[Dealer-Information.pdf \(iowadot.gov\)](#) Fee Chart (<https://iowadot.seamlessdocs.com/f/FeesforDealerLicenseApplication>)

Mailing Address: Iowa DOT - Motor Vehicle Division
800 Lincoln Way
Ames, IA 50010

Contact Name in State: Kansas Department of Revenue
<https://www.ksrevenue.org/dovdealer.html>

Contact Phone Number: 785-368-8385

Contact Email Address: kdor_mc@ks.gov

Additional Information: The expiration date of your Kansas dealer license is December 31st of each year. If you want to continue your operations, you have to renew the license before that date. There is no interstate reciprocity

Mailing Address: Commercial Motor Vehicle Office
PO Box 12003
Topeka KS 66601-2001

Contact Name in State: Commonwealth of Kentucky Motor Vehicle Commission

<https://mvc.ky.gov/Pages/Dealer-Requirements.aspx>

Contact Phone Number: 502-573-1000

Contact Email Address: N/A

Additional Information: You need to renew your license every year if you want to continue operating as a dealer in Kentucky. There is no interstate reciprocity.

Renewal Instructions- <https://mvc.ky.gov/Pages/Online-Renewal.aspx>

Mailing Address: Motor Vehicle Commission Office

105 Sea Hero Road, Suite 1,

Frankfort, Kentucky 40601

Contact Name in State: Louisiana Office of Motor Vehicles

<http://www.lmvc.la.gov/>

Contact Phone Number: (504) 838-5207

Contact Email Address: info@lumvc.louisiana.gov

Additional Information: There is no interstate reciprocity.

<https://lumvc.louisiana.gov/wp-content/uploads/2022/09/Initial-Dealer-Packet.pdf>

Mailing Address:
Louisiana Office of Motor Vehicles
3017 Kingman Street
Metairie, Louisiana 70006

Contact Name in State: Department of the Secretary of State - Bureau of Motor Vehicles
<https://www.maine.gov/sos/bmv/dealer/index.html>

Contact Phone Number: 207-624-9000 ext. 52143

Contact Email Address: dealerlicensing.bmv@maine.gov

Additional Information: The licensing period for Maine auto dealers runs for one year. You have to renew your license before the last day of the month in which you received your license the previous year. There is no interstate reciprocity.

Mailing Address: Bureau of Motor Vehicles
29 State House Station
Augusta, Maine 04333-0029

Contact Name in State: MARYLAND DEPARTMENT OF TRANSPORTATION - Motor Vehicle Administration

<https://mva.maryland.gov/Pages/form/Business-Services.aspx>

[Dealer - License to Sell New Vehicles - Pages \(maryland.gov\)](#)

Contact Phone Number: 410-768-7000

Contact Email Address: <https://feedback.mva.maryland.gov/> Contact MDOT MVA

Additional Information: 30-60 days before your license expires, the Business Licensing and Compliance Division will send you a dealer renewal authorization form. There is no interstate reciprocity.

Mailing Address:
Maryland Department of Transportation
Motor Vehicle Administration
6601 Ritchie Highway N.E.
Glen Burnie, MD 21062

Contact Name in State: Massachusetts Registry of Motor Vehicles
[Dealer Information | Mass.gov](#)

Contact Phone Number: N/A

Contact Email Address: rmvbusinesspartners@dot.state.ma.us

Additional Information: **The State of Massachusetts governs the laws, rules and application procedures for auto dealer licensing, but the actual application and licensing process is handled by the municipality in which the dealership will be located. This means there's no central source for applications and forms. Everything needs to go through the municipal government. There is no interstate reciprocity.**

Mailing Address: N/A

Contact Name in State: The Office of Secretary of State - Michigan.gov
<https://www.michigan.gov/sos/industry-services/dealers>
<https://www.michigan.gov/sos>

Contact Phone Number: 888-767-6424

Contact Email Address: <https://mdosupport.happyfox.com/new/>

Additional Information: There is no interstate reciprocity.

Mailing Address: The Office of Secretary of State
430 W. Allegan St.
Richard H. Austin Building - 4th Floor
Lansing, MI 48918

Contact Name in State: Minnesota Department of Public Safety
<https://mn.gov/elicence/a-z/?id=1083-231321#/list/appld//filterType//filterValue//page/1/sort//order/>

Contact Phone Number: 651-201-7800

Contact Email Address: DVS_Dealerquestion@state.mn.us

Additional Information: Car Dealer Licenses expire exactly one year after they are issued. You are eligible to renew your license beginning on the 15 th of the month preceding the expiration month. There is no interstate reciprocity.
[Dealer Guide \(mn.gov\)](#)

Mailing Address: Minnesota Department of Public Safety (DPS)
Dealer Unit
445 Minnesota St., Suite 186
St. Paul, MN 55101-5186

Contact Name in State: Mississippi Motor Vehicle Commission
<https://www.mmvc.ms.gov/>

Contact Phone Number: (601) 987-3995

Contact Email Address: info@mmvc.ms.gov

Additional Information: You have to undergo the yearly renewal process if you want to keep your Mississippi dealer license active. Licenses expire yearly on October 31. The licensing period runs for one year. There is no interstate reciprocity.

Mailing Address: Mississippi Motor Vehicle Commission
1755 Lelia Drive, Suite 200
Jackson, MS 39216

Contact Name in State: Missouri Department of Revenue, Motor Vehicle Bureau, Business Licensing Portal
<https://mydmv.mo.gov/businesslicensing/businesslicense/aboutrenew>

Contact Phone Number: 573-526-3669

Contact Email Address: <https://dor.mo.gov/contact/motor-vehicle.html> Ask Motor Vehicle Topics

Additional Information: The yearly license fee depends on the type of dealer license you need. For all dealers selling motor vehicles except for boats, the fee is \$150. There is no interstate reciprocity.

Mailing Address: Missouri Department of Revenue
Harry S Truman State Office Building
301 West High Street, Jefferson City, MO 65101

Contact Name in State: Montana DOJ - Motor Vehicle Division

<https://mvdmt.gov/dealer-services/>

Contact Phone Number: (406) 444-3993

Contact Email Address: mvdtitleinfo@mt.gov

Additional Information: Dealer renewals will fall into one of four quarters in a year. There is no interstate reciprocity.

<https://www.dojmt.gov/wp-content/uploads/MV22.pdf>

Mailing Address: Montana DOJ - MVD Headquarters
Scott Hart Building
302 N Roberts St
Helena, MT 59601

Contact Name in State: Nebraska Motor Vehicle Industry Licensing Board

<https://mvdealerbd.nebraska.gov/>

Contact Phone Number: (402) 471-2148

Contact Email Address: mvilb.contact@nebraska.gov

<https://mvilb.nebraska.gov/contact-us>

Additional Information: All licenses are for calendar year only – licenses expire December 31st of the year they are issued. There is no interstate reciprocity.

<https://mvilb.nebraska.gov/dealer-resources>

Mailing Address: Nebraska Motor Vehicle Industry Licensing Board
Nebraska State Office Building 1st floor
301 Centennial Mall South
P. O. Box 94697
Lincoln, NE 68509-4697

Contact Name in State: Nevada Department of Motor Vehicles - Occupational & Business Licensing
<https://dmv.nv.gov/pdfforms/obl335.pdf>

Contact Phone Number: (775) 684-4549

Contact Email Address: <https://dmv.nv.gov/contact.htm> **Contact Us Page**

Additional Information: You must renew your dealer license annually. Can renew online up to 45 days before expiration date. The Nevada DMV will mail your renewal notice to the mailing or email address on file. There is no interstate reciprocity.

Mailing Address: Nevada Department of Motor Vehicles
Occupational & Business Licensing
555 Wright Way
Carson City, NV 89711

Contact Name in State: New Hampshire Department of Safety, Division of Motor Vehicles
[Retail Vehicle Dealer | NH Division of Motor Vehicles](#)

Contact Phone Number: (603) 227-4000

Contact Email Address: NH.DMVHelp@dos.nh.gov

Additional Information: Once you are licensed your relationship with the New Hampshire Dealer Desk does not terminate. Each year, when your license is up for renewal, you could be visited by an agent from the NH Dealer Desk. There is no interstate reciprocity. Licenses must be renewed by March 31 annually.

Mailing Address:
NH Department of Safety
Division of Motor Vehicles
23 Hazen Drive
Concord, NH 03305

Contact Name in State: New Jersey Motor Vehicle Commission
<https://www.nj.gov/mvc/business/newuseddeal.htm>
<https://www.nj.gov/mvc/business/dealership.htm>

Contact Phone Number: (603) 292-6500

Contact Email Address: <https://www.state.nj.us/mvc/About/ContactEmail.htm> Contact by email

Additional Information: Renew your New Jersey dealer license yearly. NJ car dealer licenses are valid for one year and expire on March 31st every year. Motor Vehicle Commission will mail a notice 60 days before expiration date. There is no interstate reciprocity.

Mailing Address: New Jersey Motor Vehicle Commission
Business Licensing Services Bureau
P.O. Box 170
225 East State Street
Trenton, NJ 08666-0170

Contact Name in State: New Mexico Motor Vehicle Division
<https://www.mvd.newmexico.gov/dealers-auto-recyclers/mvd-related-businesses/>

Contact Phone Number: 888-683-4636

Contact Email Address: <https://www.mvd.newmexico.gov/contact-us> Scroll down for contact form

Additional Information: You have to go through the New Mexico car dealer license renewal process every year. The licensing period runs from April 1st to March 31st. There is no interstate reciprocity.
Deadline to submit renewal application is February 28th

Mailing Address:
New Mexico Motor Vehicle Division
Joseph Montoya Building
P.O. Box 1028
1100 South St. Francis Drive
Santa Fe 87504-1028

Contact Name in State: New York DMV
<https://dmv.ny.gov/business/dealers-transporters>

Contact Phone Number: 1-518-486-9786 or 1-800-698-2931

Contact Email Address: https://nysdmv.custhelp.com/app/ask_home?_ga=2.196950636.1312644234.1636394783-1332099635.16063298 Ask DMV a Question

Additional Information: The licensing period of New York dealer licenses is two years. You have to renew your license before its expiration date if you want to continue your dealer operations. There is no interstate reciprocity.

Mailing Address: NYS DMV
Bureau of Consumer & Facility Services
Application Unit
P.O. Box 2700
Albany, NY 12220-0700

Contact Name in State: North Carolina Department of Transportation Connect
<https://connect.ncdot.gov/business/DMV/Pages/Car-Dealers.aspx>

Contact Phone Number: (919) 615-8600

Contact Email Address: <https://www.ncdot.gov/dmv/contact/Pages/default.aspx> **Contact NCDMV Page**

Additional Information: Dealer license applications are a lot of work in North Carolina. Check all definitions, checklists, and requirements. There is no interstate reciprocity.
<https://connect.ncdot.gov/business/DMV/DMV%20Documents/New%20Dealer%20Packet.pdf>

Mailing Address:
N.C. Division of Motor Vehicles
Vehicle Services - Dealer Unit
3129 Mail Service Center
Raleigh, NC 27697-3129

Contact Name in State:

North Dakota DOT

<https://www.dot.nd.gov/motor-vehicle/motor-vehicle-dealer-resources-including-out-state-dealers>

Contact Phone Number:

701-328-2500

1-855-637-6237

Contact Email Address:

<https://dot.nd.gov/dotnet2/submitinfo/SubmitInfo/Index?pageID=contact-mvd> Email Motor Vehicle Division - Dealer Services

Additional Information:

North Dakota auto dealers must renew their license yearly. Licenses run from January 1 to December 31 and must be renewed prior to the expiration date. There is no interstate reciprocity.
\$100 annual license fee

Mailing Address:

Motor Vehicle Division
Dealer Services
608 E. Boulevard Ave.
Bismarck, ND 58505

Contact Name in State: Ohio Dealer Licensing
<https://autodealers.ohio.gov/>
<https://autodealers.ohio.gov/wps/portal/gov/autodealers/>

Contact Phone Number: (614) 752-7220

Contact Email Address: DealersSupport@dps.ohio.gov

Additional Information: There is no interstate reciprocity.

Mailing Address: Ohio Dealer Licensing
1970 West Broad Street
Columbus, Ohio 43223

Contact Name in State: Oklahoma Motor Vehicle Commission
<https://www.ok.gov/omvc/forms.htm>

Contact Phone Number: 405-607-8227

Contact Email Address: email@omvc.ok.gov

Additional Information: New and used car dealers need to undergo slightly different procedures in renewing their licenses, just like in their initial licensing process. In both cases, dealers have to renew their liability insurance and dealer bond. Don't forget that salespeople need to renew their licenses, too. There is no interstate reciprocity.

Mailing Address: Oklahoma Motor Vehicle Commission
4334 NW Expressway Suite 183
Oklahoma City, OK 73116-1515

Contact Name in State: Oregon Driver & Motor Vehicle Services
<https://www.oregon.gov/ODOT/DMV/pages/dealers/dealerbecome.aspx>
[Oregon Car Dealer Licensing Requirements | DMV.ORG](#)

Contact Phone Number: 503-945-5052 Business Licensing

Contact Email Address: https://www.oregon.gov/odot/DMV/pages/email_forms/busnregs.asx Business Regulation-related Communication Online Form

Additional Information: You'll get a renewal packet 60 days before your dealer certificate expires. If you were required to complete an education course when you applied for your initial dealer certificate, you'll need to complete 4 hours of dealer education for every 1 year of your dealer certificate's licensing period. There is no interstate reciprocity.

Mailing Address: DMV Business Regulation Section
East Annex Building
1965 Lana Ave NE
Salem, OR 97314

Contact Name in State: State Board of Vehicle Manufacturers, Dealers and Salespersons
<https://www.dos.pa.gov/ProfessionalLicensing/BoardsCommissions/VehicleManufacturersDealersandSalespersons/Pages/default.aspx>

Contact Phone Number: 833-367-2762

Contact Email Address: RA-ST-VEHICLE@pa.gov

Additional Information: There is no interstate reciprocity.

Mailing Address: State Board of Vehicle Manufacturers, Dealers, and Salespersons
P.O. Box 2649,
Harrisburg, PA 17105-2649

Contact Name in State: State of Rhode Island Division of Motor Vehicles, Department of Revenue
<https://dmv.ri.gov/forms/business-forms>

Contact Phone Number: (401) 462-4368

Contact Email Address: N/A

Additional Information: Renewing your dealer license is quite similar to the first-time licensing process. You have to submit a completed application, proof that you have an approved credit line of \$50,000, and a \$50,000 dealer bond. There is no interstate reciprocity.

Mailing Address: RI Division of Motor Vehicles
600 New London Avenue
Cranston, RI 02920-3024

Contact Name in State: South Carolina DMV
<https://www.scdmvonline.com/Business-Customers/Dealers/Renewing-a-Dealer-License>

Contact Phone Number: 803-896-5000

Contact Email Address: <https://www.scdmvonline.com/Contact-!> **Contact the SCDMV**

Additional Information: The South Carolina Department of Motor Vehicles (SCDMV) issues a variety of motor vehicle dealer licenses. There is no interstate reciprocity.
<https://www.scdmvonline.com/Business-Customers/Dealers/Dealer-Licenses/Dealer-Requirements>

Mailing Address: SCDMV
Dealer Licensing and Audit Unit
P.O. Box 1498
Blythewood, SC 29016-0023

Contact Name in State: South Dakota Department of Revenue
<https://dor.sd.gov/businesses/motor-vehicle/dealer-vehicle-licenses/>

Contact Phone Number: (605) 882-5192

Contact Email Address: dealerprogram@state.sd.us

Additional Information: The paper version of your South Dakota car dealer license is valid for 5 years. HOWEVER, you MUST renew your credentials every year. The Motor Vehicles Division will mail you a License Renewal Notice and Billing before your license's expiration date. There is no interstate reciprocity.

Mailing Address: South Dakota Department of Revenue
Dealer Licensing Office
445 East Capitol Avenue
Pierre, SD 57501

Contact Name in State: Tennessee Motor Vehicle Commission
<https://apps.tn.gov/licenses-app/view?id=1141>

Contact Phone Number: 615-741-2711

Contact Email Address: Motor.Vehicle@TN.Gov

Additional Information: There is no interstate reciprocity.
Grace period of 90 days. Renewing during this period, a late fee is charged that is 50% of renewal fee. If 90 days expires, must submit a new application online in CORE

Mailing Address: Tennessee Motor Vehicle Commission
Department of Commerce and Insurance
500 James Robertson Parkway
Nashville, TN 37243

Contact Name in State: Texas Department of Motor Vehicles
<https://www.txdmv.gov/dealers>

Contact Phone Number: (512) 465-4029

Contact Email Address: <https://www.txdmv.gov/contact-us> Scroll down for Contact Form

Additional Information: The Texas dealer license renewal is due every two years. To meet the licensing deadline, you have to apply for renewal no later than 45 days before the license expiration date. There is no interstate reciprocity. Bonds need to be renewed as well.

Mailing Address: Texas Department of Motor Vehicles (TxDMV)
4000 Jackson Avenue
Austin, Texas 78731

Contact Name in State: Utah Motor Vehicle Enforcement Division
<https://mved.utah.gov/licenses/dealer>

Contact Phone Number: 801-297-2600

Contact Email Address: mved@utah.gov

Additional Information: All car dealer licenses in Utah expire yearly on June 30, no matter when licenses were received. There is no interstate reciprocity.

Mailing Address: Utah Motor Vehicle Enforcement Division
210 North 1950 West
Salt Lake City, Utah 84134

Contact Name in State: Vermont Department of Motor Vehicles
<https://dmv.vermont.gov/enforcement-and-safety/dealer-services/dealer-renewal>

Contact Phone Number: 802 828-2038 Dealership Licensing

Contact Email Address: <https://dmv.vermont.gov/contact/general-informatic> General Information Contact Page

Additional Information: Vermont motor vehicle dealers must renew their licenses each year. In some cases, the Vermont commissioner may allow dealer registrations to last for two years. There is no interstate reciprocity.

Mailing Address: Vermont Department of Motor Vehicles
120 State Street
Montpelier, VT 05603-0001

Contact Name in State: Virginia Motor Vehicle Dealer Board
<https://mvdb.virginia.gov/dealers/>

Contact Phone Number: 804-367-1100

Contact Email Address: dboard@mvdb.virginia.gov

Additional Information: Motor Vehicle Dealers Licensed in states ("Foreign Dealers") other than Virginia may sell motor vehicles at wholesale auctions in Virginia. Under no circumstances may Foreign Dealers sell at retail nor sell directly to any Virginia Motor Vehicle Dealer. There is no interstate reciprocity.

Auto dealers must renew license every 2 years. MVDB sends renewal package at least 6 weeks before renewal date

Mailing Address: Virginia Motor Vehicle Dealer Board
2201 West Broad St.
Richmond, VA 23220

Contact Name in State: Washington State Department of Licensing
<https://www.dol.wa.gov/business/vehiclevesseldealer/dlrdealer.html>

Contact Phone Number: 360.705.6741

Contact Email Address: BLS@dor.wa.gov

Additional Information: You must post a license at each location where you operate. You may not begin this business activity until you receive the required license. There is no interstate reciprocity.
Every DC auto dealer license expires on October 31.

Mailing Address: State of Washington
Business Licensing Service
PO Box 9034
Olympia, WA 98507-9034

Contact Name in State: WV Division of Motor Vehicles
<https://transportation.wv.gov/DMV/Dealers/Pages/Dealers-Licensing.aspx>

Contact Phone Number: 1-304-558-3900

Contact Email Address: Dot.DMVCommissioner@wv.gov

Additional Information: Your West Virginia Dealer License expires every year on June 30th. You will need to renew your license to remain in compliance with the law. You will also need to renew your West Virginia Dealer Bond each year. No interstate reciprocity.

Mailing Address: WV Division of Motor Vehicles
5707 MacCorkle Ave SE,
Charleston, WV 25304

Contact Name in State: State of Wisconsin Department of Transportation
<https://wisconsin.gov/Pages/dmv/dlr-agents/busns-licnse/retaildealerlicense.aspx>

Contact Phone Number: (608) 266-1425

Contact Email Address: DealerLicensingUnit@dot.wi.gov

Additional Information: Two months before your expiration date, the Wisconsin Department of Transportation (WisDOT) Dealer & Agent Section will send you materials to renew your license. Renewal materials include computer print-outs of current information pertaining to your dealer and salesperson licenses, dealer plates and BID cards. There is no interstate reciprocity.

Mailing Address: State of Wisconsin Department of Transportation
Dealer & Agent Section
P.O. Box 7909
Madison, WI 53707-7909

Contact Name in State: Wyoming Department of Transportation
https://www.dot.state.wy.us/home/vehicle_bus_regulation/vehicle-dealerships/existing_dealers.html

Contact Phone Number: (307) 777-4717

Contact Email Address: <https://webapp.dot.state.wy.us/ao/f?p=ContactWYDOT::Contact WYDOT>

Additional Information: You have to renew your Wyoming auto dealer license every year. The expiration date is the final day of your bond coverage. There is no interstate reciprocity.

Mailing Address: Wyoming Department of Transportation
Vehicle Dealer Licensing
5300 Bishop Blvd.
Cheyenne, WY 82009-3340

Contact Name in State: GovGuamDocs.org - Forms from the Department of Revenue & Taxation
http://www.govguamdocs.com/revtax/index_revtax.htm

Contact Phone Number: N/A

Contact Email Address: support@govguamdocs.com

Additional Information: There is no interstate reciprocity.

Mailing Address: N/A

Contact Name in State: Western Business Development Center
N/A

Contact Phone Number: 787.294.0101, exts. 3302 or 3303

Contact Email Address: N/A

Additional Information: There is no interstate reciprocity.

Mailing Address: Western Business Development Center
Regional Distribution Center
201 Ave. Algarrobo Suite #3 Mayagüez Shopping Center
Mayagüez, P.R. 00680-6319

Contact Name in State: USVI Bureau of Motor Vehicles
<https://bmv.vi.gov/forms/>

Contact Phone Number: St. Thomas (340) 774-4268 :: St. Croix (340) 713-4268 :: St. John (340) 776-6262

Contact Email Address: info@bmv.vi.gov

Additional Information: There is no interstate reciprocity.
[Steps for Obtaining License](#)

Mailing Address:	St. Croix District Patrick Sweeney Police Headquarters RR 01 Box 10065 Kingshill, St, Croix VI 00850	St. Thomas District 72 Sub-Base St. Thomas, VI 00802	St. John District St. John District Government Complex Cruz Bay, St. John V.I. 00831
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Contact Name in State: CNMI Department of Commerce
<https://commerce.gov.mp/application-center/>

Contact Phone Number: (670) 664-3000

Contact Email Address: info@commerce.gov.mp

Additional Information: There is no interstate reciprocity.

Mailing Address: CNMI Department of Commerce
P.O. Box 5795 CHRB,
Saipan, MP 96950

Contact Name in State: Official Portal of the U.S. Territory of American Samoa
<https://www.americansamoa.gov/>

Contact Phone Number: 684-633-4116

Contact Email Address: americansamoagovernment@gmail.com or info@go.as.gov

Additional Information: There is no interstate reciprocity.

Mailing Address: Office of the Governor
Pago Pago, American Samoa 96799