

**Lehman College**

Committee on Academic Policy, Programs, and Research Report Detail

January/February 2020

## **PART A: ACADEMIC MATTERS**

### **Section AI: Special Actions Campus Academic Policies**

#### **AI.1 Revised Academic Policy for Optional Minor**

RESOLVED, that the Revised Academic Policy for Optional Minor be effective Fall 2020.

**FROM:**  
**Optional Minor (12 Credits or more credits)**

A minor, which normally consists of ~~at~~ twelve credits of related courses beyond the 100 level in a department or approved program (including professional programs, such as teacher education), is not required for graduation (except as may be required for a specific major). Students may nonetheless declare a minor field of concentration, which will become part of their official program. Normally, at least six of the twelve credits must be taken in 300- and 400-level courses. ~~Students who wish to do so should declare their minor by the time they have earned 80 credits and must record their choices in the Office of the Registrar (Shuster Hall, Room 108).~~

**TO:**  
**Optional Minor (12 Credits or more credits)**

A minor, which normally consists of twelve credits of related courses beyond the 100 level in a department or approved program (including professional programs, such as teacher education), is not required for graduation (except as may be required for a specific major). Students may nonetheless declare a minor field of concentration, which will become part of their official program. Normally, at least six of the twelve credits must be taken in 300- and 400-level courses. At least 50% of the courses taken to fulfill the requirements of a minor must be discrete, that is, at least 50% must be different from the courses used to fulfill the requirements of the student's major or other minors/certificates.

**Explanation:**

Current practices are that only one course can be shared between a student's major and minor/certificate and no courses can be shared between minors/certificates. For example, a student majoring in Chemistry must complete two introductory courses in Physics. A minor in Physics requires the same two introductory courses in Physics plus three additional courses in Physics. Thus, Chemistry majors cannot also minor in Physics. The proposed change instead considers how many distinct, that is, unshared, courses should be required to allow a student to complete an additional area of specialization. The committee concluded that as long as 50% of the courses were distinct, a student should be able to add a new area of specialization. For the example above, the proposed change would allow Chemistry majors to pursue a minor in Physics (as the Physics minor consist of five courses, and at least three of them, more than 50%, are not required by Chemistry).

**Date of Undergraduate Curriculum Committee Approval:** October 2, 2019

**Date of Senate Approval:** November 6, 2019

## **AI.2 New Academic Policy for Awarding Credit for Same Courses in Different Degree Programs**

RESOLVED, that the New Academic Policy for Awarding Credit for Same Courses in Different Degree Programs be effective Fall 2020.

It is appropriate to give credit for the same coursework in instances where there may be overlap in degree requirements under the following conditions: (a) studies in a second field has been completed in a time span greater than required for one degree; and (b) when competencies gained are in essentially different areas.

### **Explanation:**

Adaptation of policy based on recently released NYS Department of Education guidance.

Reference: <http://www.nysed.gov/college-university-evaluation/awarding-credit-same-courses-different-degree-programs>.

**Date of Graduate Studies Committee Approval:** October 2, 2019

**Date of Senate Approval:** November 6, 2019

## **AI.3 New Academic Policy for Graduate Advanced Standing**

RESOLVED, that the New Academic Policy for Graduate Advanced Standing be effective Fall 2020.

Advanced Standing is awarded based on a review of applicable undergraduate (or) graduate degrees completed. Credits which are applicable to a subsequent graduate program at Lehman College may be posted as Advanced Standing credits on the official graduate transcript. Regardless of academic or professional background, all graduate students are required to fulfill the residency requirement of Lehman College.

All students requesting advanced standing must fill out the Graduate Advanced Standing application form and submit the appropriate official transcripts during their first semester of study.

Requests for Advanced Standing depends upon the assessment of the Program Director and the Office of Graduate Studies. No evaluation can be performed or credit granted until the student has matriculated in a graduate program at Lehman College. The submission of an application for Advanced Standing does not guarantee approval, and all decisions are final and not subject to appeal.

**Explanation:**

This policy establishes the criteria for the acceptance of Advanced Standing credits toward a Lehman College graduate degree. Advanced Standing allows eligible students to reduce their period of study and time to degree completion from Lehman College in an approved graduate program.

**Date of Graduate Studies Committee Approval:** October 2, 2019

**Date of Senate Approval:** November 6, 2019

**AI.4 Revised Academic Policy for Transfer of Credit**

RESOLVED, that the Revised Academic Policy for Transfer of Credit be effective Fall 2020.

**FROM:****Transfer of Credit**

It is strongly encouraged that students who wish to have graduate credits transferred should apply during their first semester in attendance as a matriculated graduate student at Lehman using the Application for Transfer of Graduate Credit form available in the Office of Graduate Studies (Shuster Hall, Room 279). All credits to be applied toward a Lehman College master's degree are subject to the approval of the academic graduate adviser (or department chair) from the student's academic program and the Office of Graduate Studies. Transfer credits must conform to the regulations for the program and the curriculum in which the student is matriculated.

The following courses are eligible for transfer:

- Graduate courses taken ~~within the last five years~~ at other accredited colleges where no degree has been awarded. (12 credits maximum)
- Graduate courses taken ~~within the last five years~~ at Lehman College as a non-degree student. (12 credits maximum)
- Courses applied ~~within the last five years~~ toward a previously awarded and accredited graduate degree. (6 credits maximum)

**TO:****Transfer of Credit**

It is strongly encouraged that students who wish to have graduate credits transferred should apply during their first semester in attendance as a matriculated graduate student at Lehman using the Application for Transfer of Graduate Credit form available in the Office of Graduate Studies (Shuster Hall, Room 279). All credits to be applied toward a Lehman College master's degree are subject to the approval of the academic graduate adviser (or department chair) from the student's academic program and the Office of Graduate Studies. Transfer credits must conform to the regulations for the program and the curriculum in which the student is matriculated.

The following courses are eligible for transfer:

- Graduate courses taken at other accredited colleges where no degree has been awarded. (12 credits maximum)
- Graduate courses taken at Lehman College as a non-degree student. (12 credits maximum)
- Courses applied toward a previously awarded and accredited graduate degree. (6 credits maximum)
- Graduate courses taken at Lehman College as an approved student. (12 credits)

- Graduate courses taken ~~within the last five years~~ at Lehman College as an approved student. (12 credits)

The following transfer credit regulations apply to all matriculated Lehman College graduate students:

- With appropriate permission, a maximum of 12 credits in total may be transferred toward a Lehman master's degree
- Only six ~~6~~ credits counted toward a previously awarded master's degree are eligible for transfer.
- Courses must be graduate-level and must be taken at accredited institutions offering master's degree programs.
- Grades of B or better in courses taken outside of Lehman College are required for eligibility.
- ~~Courses taken more than five years prior to matriculation at Lehman will not be considered for transfer.~~
- Capstone clinical experiences such as student teaching, internship, or practicum in education, theses, and other, culminating master's degree projects taken at Lehman College or at institutions outside of Lehman are not considered for transfer to Lehman College master's degree programs.
- Students matriculated in Social Work may request transfer credits only toward the special topics/elective requirement.

When students have taken more than 12 credits prior to matriculation, Lehman College courses will be given priority, provided they meet the College's requirements.

**Explanation:**

This change in policy allows program directors to award transfer credit, at their discretion, to students seeking to transfer courses over five years old into their degree program. This change in policy provides program directors with the flexibility to award course credit in transfer for courses where content has not changed.

**Date of Graduate Studies Committee Approval:** October 2, 2019

**Date of Senate Approval:** November 6, 2019

The following transfer credit regulations apply to all matriculated Lehman College graduate students:

- With appropriate permission, a maximum of 12 credits in total may be transferred toward a Lehman master's degree
- Only six credits counted toward a previously awarded master's degree are eligible for transfer.
- Courses must be graduate-level and must be taken at accredited institutions offering master's degree programs.
- Grades of B or better in courses taken outside of Lehman College are required for eligibility.
- Capstone clinical experiences such as student teaching, internship, or practicum in education, theses, and other, culminating master's degree projects taken at Lehman College or at institutions outside of Lehman are not considered for transfer to Lehman College master's degree programs.
- Students matriculated in Social Work may request transfer credits only toward the special topics/elective requirement.

When students have taken more than 12 credits prior to matriculation, Lehman College courses will be given priority, provided they meet the College's requirements.

## Section All: Changes in Degree Programs

### All.1 The following revisions are proposed for the Bilingual Extension in Speech-Language Pathology, Advanced Certificate from the Department of Speech-Language-Hearing Sciences.

Name of Program and Degree Award: Bilingual Extension in Speech-Language Pathology, Advanced Certificate  
Program Code: 40429  
Hegis Number: 1220.00  
Effective Term: Fall 2020

#### FROM:

~~Bilingual Extension in Speech-Language Pathology, Advanced Certificate~~

#### Description:

~~Bilingual Extension in Speech-Language Pathology (12 credits)  
This advanced certificate program will be offered to students who already possess a master's degree and a New York State (NYS) initial or professional certification in speech-language pathology. The Advanced Certificate Program enables them to become certified to provide speech and language therapy to bilingual students. This program requires 12 credits, 6 in education and 6 in speech-language pathology. In addition, students will be required to accrue 50 hours of experience working with bilingual clients supervised by a bilingual speech-language pathologist. Prior to receipt of the certificate, students must show evidence of passage of the BEA exam in the language of certification.~~

#### Admission Requirements:

- ~~• Possess a master's degree in Speech-Language Pathology or its equivalent.~~
- ~~• Demonstrate the ability to successfully pursue graduate study by having a grade point average in their master's degree of 3.0 or better.~~
- ~~• Submit two letters of recommendation and a 200-word essay on career goals.~~
- ~~• Meet additional Departmental, divisional, and New York State~~

#### TO:

Bilingual Speech-Language Pathology, Advanced Certificate

#### Description:

Bilingual Speech-Language Pathology (15 credits)  
This advanced certificate program is designed for candidates who already possess a master's degree and a New York State (NYS) initial or professional certification in Teacher of Students with Speech and Language Disabilities (TSSLD) and seek a Bilingual Extension to provide speech and language therapy to bilingual students. This program requires 15 credits, 6 in education and 9 in speech-language pathology. In addition, students will be required to accrue 50 hours of experience working with bilingual clients supervised by a bilingual speech-language pathologist.

#### Admission Requirements:

- Master's degree in Speech-Language Pathology (or equivalent)
- Grade point average of 3.0 or better in the master's degree
- One letter of recommendation and a 200-word essay on career goals
- Certification as a Teacher of Students with Speech and Language Disabilities (TSSLD)
- Documentation that the applicant received a TSSLD

requirements, if any.

**Program of Study:**

**Content Courses (Total of 12 credits):**

<b>Course</b>	<b>Credits</b>
<del>ESC 759 Foundations of Bilingual/Bicultural Education</del>	<del>3</del>
<del>SPE 530 Organization of the Speech and Hearing Program in Elementary and Secondary Schools</del>	<del>3</del>
<del>SPE 703 Theory and Application of Bilingualism to Speech Language Pathology</del>	<del>3</del>

~~And one of the following courses: \_\_\_\_\_ 3~~

~~EDE 727 Teaching English as a Second Language (Pre-K to Grade 6)~~

~~ESC 727 Teaching English as a Second Language (Pre-K to Grade 6)~~

~~ESC 761 Teaching English as a Second Language to Adolescents and Adults~~

~~Supervised field experience of at least 50 clock hours with bilingual children~~

TOTAL CREDITS FOR CERTIFICATE: 12

through a New York State approved program or completed the core liberal arts and science courses for the TSSLD (verified through undergraduate and graduate transcripts).

- Passing score on the Bilingual Education Assessment in their preferred language
- Meet additional requirements by New York State and Lehman College, if any

**Program of Study:**

**Content Courses (Total of 15 credits):**

**Speech-Language Pathology Courses: 9 credits**

SPE 530 Organization of the Speech and Hearing Program in Elementary and Secondary Schools 3

SPE 703 Theory and Application of Bilingualism to Speech Language Pathology 3

SPE 730 Clinical and Classroom Practicum in Speech-Language Pathology 3

**Education Courses: 6 credits**

**Either:**

ESC 759 Foundation of Bilingual/Bicultural Education 3

ESC 761 Teaching English as a Second Language to Adolescents and Adults 3

**Or:**

EDC/EDE 709 Multilingualism in the Classroom, B-6 3

EDC/EDE 727 Teaching English as a Second Language (Pre-K to Grade 6) 3

TOTAL CREDITS FOR CERTIFICATE: 15

**Rationale:**

Following approval in the December 2018 Senate meeting for this new advanced certificate we were asked by New York State to make revisions to the program title, credit load, admission requirements, and description. The changes included shortening the title, adding admission criteria to verify requisite coursework, ensuring language proficiency in the language of the extension, as well as the addition of three credits of clinical work. Two options for completion of the education courses are presented with a focus either on elementary or on secondary level students.

**Date of Speech-Language-Hearing Sciences Department Approval:** October 4, 2018

**Date of Senate Approval:** November 6, 2019