

**OFFICIAL PROCEEDINGS
OF THE
BRANDYWINE HEIGHTS AREA SCHOOL DISTRICT
BOARD OF DIRECTORS**

June 12, 2023

The Regular Meeting of the Board of Directors of the Brandywine Heights Area School District was called to order at 6:23pm by President Michael Wagaman.

Board Recording Secretary called the roll:

- | | | |
|------------------|------------------|----------------|
| ✓ Mrs. Eisenhart | ✓ Mrs. Huhn | ✓ Mr. Stubits |
| ✓ Mr. Heffner | ✓ Mr. Reitenauer | ✓ Mr. Wagaman |
| ✓ Mr. Hohenshilt | ✓ Mr. Scheetz | ✓ Mrs. Walizer |

Administration Present:

- ✓ Mr. Andrew Potteiger, Superintendent
- ✓ Mr. Matthew Dziunycz, High School Principal
- ✓ Mr. William Ostroski, High School Assistant Principal
- ✓ Mr. Antonio Riggins, Intermediate/Middle School Principal
- ✓ Mrs. Michelle Ward, Intermediate/Middle School Assistant Principal
- ✓ Ms. Stephanie Kelly, Elementary School Principal
- ✓ Mrs. Carolyn Hanych, Director of Brandywine Virtual Academy
- ✓ Mr. Thomas Voelker, Assistant to the Superintendent
- ✓ Ms. Nicole DelGuerico, Business Manager/Board Secretary
- ✓ Mrs. Mandi Kercher, Director of Pupil Services
- ✓ Mr. Michael Wetzell, Director of Buildings and Grounds
- ✓ Ms. Carly Worman, Supervisor of Instruction and Assessment
- ✓ Mr. Robert Farina, Curriculum Supervisor
- ✓ Mrs. Sarah Conrad, Athletic Director

Solicitor: Mr. Benjamin Pratt, Esquire

Visitors: Brian Geiger (Macungie), Noah Geiger (Macungie), Melanie Sheetz (Staff), Jason Henry (Mertztown), Phillip Geiger (Topton Borough), Frank Gallagher (Staff), Sylvia Pham (Rockland), Ryan Naugle (Staff), Adam Petersen (Student), Amy Petersen (Fleetwood), Katharine Ege (Staff)

RECOGNITIONS

Acknowledged the retirement of the following Brandywine Heights Area School District employee and present a plaque for his dedicated service:

Mrs. Nancy Graber Elementary School Third Grade Teacher 34 years

Mr. Wagaman and Mr. Potteiger presented the #newHEIGHTS Awards to outstanding employees nominated by their peers. June's recipients were Stephanie Rinda, Middle School Music Teacher

and Frank Gallagher, High School Math Teacher. Mr. Potteiger, Mr. Dziunycz and Ms. Kelly shared personal accolades about the employees.

Recognized the 2023 Special Olympics Athletes

Recognized Adam Petersen for his post season athletic achievements.

- 1st Place in the 100 & 3rd in the 200 at the BCIAA Firing Meet County Championship
- 1st Place in the 100 & 200 at the PIAA District Championship
- 3rd Place in the 100 & 7th in the 200 at the PIAA State Championships.

Public Comment relative to agenda items

Phillip Geiger (Topton Borough) expressed concerns about staffing in the music department at the Intermediate/Middle School. He heard there might not be a replacement for Mr. Gordon. He appreciated a call from Mr. Potteiger to talk through the situation. He commented that his students enjoyed their time going through the music program and wants to make sure it is available for future students as well.

Mr. Potteiger explained the reasoning behind the decision to reduce a Music teacher staff position.

Jason Henry (Longswamp Township) expressed concerns about the athletic facilities and what the future holds for the High School Stadium project. He explained that the Board continues to talk about low enrollment but Brandywine Height's current facilities do not have much to offer and does not make people want to come here. School's in the county that are comparable to Brandywine Heights are surpassing the district in facilities. Brandywine Heights is one of the only district's in Berks County that does not have a turf field. Student athletes are facing adversities when they are on the athletic fields. If the turf field is brought up in the future costs will increase. He asked the board to think about a vision for the district to make the community and students proud.

Mrs. Huhn commented that she came across an article that showcased Brandywine Students who made Berks Best.

BOARD OF DIRECTORS REPORT

A motion was made by Mr. Heffner and seconded by Mrs. Eisenhart to approve the Board of Directors Report.

A. Approval of Minutes

Dispense with the reading and accept the minutes from the Re-Organization and the Regular School Board Meeting held May 1, 2023, per Board A.

B. Second Reading of Policies

To approve the second reading of policies per Board B.1.-B.6.

1. 808. Food Service - Brandywine Heights Area School District "Angel" Fund Attachment
2. 832. Electronic Data Storage (New)
3. 909. Municipal Government Relations
4. 910. Community Relations
5. 910.1 Senior Motivators In Learning and Educational Services (SMILES)
6. 911. News Media Relations

C. First Reading of Policies

To approve the first reading of policies per Board C.1.-C.8.

1. 218. Student Discipline
2. 227. Controlled Substances/Paraphernalia
3. 912. Relations with Educational Institutions
4. 913. Nonschool Organizations
5. 914. Relations with Intermediate Unit
6. 915. Commercial Activities
7. 916. Volunteers
8. 917. Parent/Family Involvement

D. PSBA Delegation Appointment

Appointed Mrs. Eisenhart and Mrs. Walizer as Voting Delegates to the Pennsylvania School Board Association 2023 Delegate Assembly. The District delegates will attend the Delegate Assembly that is scheduled to occur on Saturday, November 4, 2023, and will be held at PSBA Headquarters in Mechanicsburg, PA, or via a virtual Zoom meeting as described in Board D.

E. Pennsylvania State Police MOU

Approve the Memorandum of Understanding between the Pennsylvania State Police and Brandywine Heights Area School District effective for two years beginning June 30, 2023, through June 30, 2025, per Board E.

F. Amendment to Agreement of Sale

To ratify the Third Amendment to the original Agreement of Sale (*Note: First Amendment, Second Amendment*) with East Penn Manufacturing for the 18.9 acre tract of land adjacent to the High School as per Board F. This amendment extends the timeframe from May 30, 2023, to June 30, 2023.

Accept the committee reports and make them part of the minutes.

Berks County Intermediate Unit (BCIU) – Mrs. Huhn, report as attached.

Berks Career and Technology Center (BCTC) – Mr. Scheetz, report as attached.

Berks Earned Income Tax Collection Bureau (BEITC) – Ms. DelGuerico, No report. The next meeting will be held Thursday, June 29th.

Council on Legislative Action (COLA) – Mrs. Walizer, No Report.

Policy Committee – Mrs. Walizer – No Report.

Strategic Planning/Goals – Mrs. Eisenhart, No Report.

Negotiations/Compensation Committee – Mr. Scheetz, The Act 93 Agreement has been added to the agenda with no changes for a 1-year agreement.

Building Construction Committee – Mrs. Eisenhart, Mr. Heffner, Mr. Hohenshilt, and Mr. Wagaman – Meeting will occur on June 26th to continue the planning process for the high school facilities.

Mrs. Walizer questioned if the student discipline policy addresses sexual harassment behavior.

Roll call was taken to accept the Board of Directors Report.

<u>Y</u> Mrs. Eisenhart	<u>Y</u> Mr. Heffner	<u>Y</u> Mr. Hohenshilt	<u>Y</u> Mrs. Huhn	
<u>Y</u> Mr. Reitenauer	<u>Y</u> Mr. Scheetz	<u>Y</u> Mr. Stubits	<u>Y</u> Mr. Wagaman	<u>Y</u> Mrs. Walizer

Motion Carried – 9 years

BUSINESS AND OPERATIONS REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Reitenauer to approve the Business and Operations Report.

A. General Fund Bills

To approve General Fund bills through June 12, 2023, totaling \$1,696,165.76 per Business A.

B. Food Service Bills

To approve Food Service Fund bills through June 12, 2023, totaling \$30,761.05 per Business B.

C. Construction Fund Bills

To approve Construction Fund bills through June 12, 2023, totaling \$31,067.20 per Business C.

D. Capital Reserve Fund Bills

To approve Capital Reserve Fund bills through June 12, 2023, totaling \$79,516.00 per Business D.

E. Financial Reports

To accept the following Financial Reports through February 28, 2023:

1. General Fund - Revenue/Expenditures/Fund Balance - Business E.1.
2. Food Service Fund - Revenue/Expenditure - Business E.2.
3. Construction Fund - Revenue/Expenditure - Business E.3.
4. Capital Reserve Fund - Revenue/Expenditure - Business E.4.
5. Investment Schedule - Business E.5.
6. Student Activity & Trust Funds - Business E.6
7. Budget Transfers - No Report

F. Special Education/Pupil Services

1. To approve an agreement with the Oley Valley School District for two (2) students to participate in an Agricultural engineering CTC program for the 2023-2024 school year per Business F.1.
2. To approve an agreement with Buxmont Academy for a District student for the 2023-2024 school year at a cost of \$222.78/day as per Business F.2.
3. To approve an agreement with Capstone Academy, East Norristown, PA for 2023 Extended School Year Agreement for a district student at a cost of \$11,768.25, as per Business F.3.
4. To approve the Tuition Agreement with Valley Forge Educational Services, Malvern, PA for the 2023-2024 school year for a District student at the annual tuition of \$80,500 per Business F.4.
5. To approve an Act 48 Program Agreement for Services for Alternative Education for Disruptive Youth with River Rock Academy for the 2023-2024 school year with a principal place of operations located at the Sinking Spring Campus, 810 Brownsville Road, Sinking Spring, PA 19608 and the Amity Campus, 2144 Weavertown Road, Douglasville, PA 19518, at a per diem rate as indicated in the "Contract for Services." per Business F.5.
6. To approve the contract for services (as needed - no student currently placed) for the 2023-24 school year for the River Rock Academy Sinking Spring Campus Private Licensed Secondary Special Education 7-12 Program or the AEDY Program at a per diem rate of \$217.22 per day and the River Rock Academy Amity Campus Private Academic Elementary Program or the AEDY Program, at a per diem rate of \$238.94 per Business F.6.
7. To approve the proposal from Shuman & Schwab, DMD (DBA White Oak Dentistry) to provide student dental examinations from July 1, 2023, through June 30, 2026, at a cost of \$5.00 per examination as per Business F.7.
8. To approve the agreement with Therapy Source for Speech-Language Pathology services for the 2023-2024 school year at an hourly rate of \$79 (approximate total cost for 180 days is \$85,320) as per Business F.8.
9. To approve the agreement for Special Education services for the 2023-24 school year with the Berks County Intermediate Unit at a cost determined by the classification of the services, as listed, per Business F.9.

10. To approve an agreement with Linked in Literacy, LLC for structured literacy instruction in person and virtual using Wilson Reading System and/or Orton Gillingham for the 2023-2024 School Year per Business F.10.

G. Curriculum/Technology

1. To approve an agreement with Imagine Learning-Edgenuity, Scottsdale AZ for the 2023 summer program for Virtual Academy online curriculum (Grades 6-12) with instructional services at a cost of \$175/course/student (\$25 Increase from Prior Year) per Business G.1.
2. To approve an agreement with Imagine Learning-Edgenuity, Scottsdale AZ for the 2023-24 school year for Virtual Academy online curriculum (Grades 6-12) with instructional services at a cost of \$260/course/student (No Change from Prior Year) and content only (Grades 9-12) at a cost of \$99/student with Brandywine Heights teachers (\$9 Increase from Prior Year) per Business G.2.
3. To approve an agreement with Accelerate Education Incorporated for the 2023-24 school year to provide Virtual Academy online curriculum (Grades K-5) with instructional services at a cost of \$1,165/Full-Time Seat License/Student/Semester (\$140 Increase from Prior Year), online curriculum (Grades 6-12) with instructional services at a cost of \$289/Course/Student (\$50 Increase from Prior Year) per Business G.3.
4. To approve the continued participation in the Berks County Education Technology Pool Counsel Consortium to share consulting services provided by the law firm of Sweet, Stevens, Katz, & Williams, LLP at a rate of \$550 per Business G.4. (No Change from Prior Year)

H. Facilities/Maintenance

1. To approve the list of unneeded/unnecessary equipment and to authorize the administration to recycle/sell/dispose of the items as per Business H.1.
2. To approve the following food service and repair quotes per Business H.2.:
 - a. To approve the annual service and preventative maintenance agreement with The Longacre Company, on commercial food service refrigeration equipment for the 2023-2024 school year.
 - b. To approve the annual service agreement with K&D Factory Service, on food service equipment for the 2023-2024 school year.
3. To approve the engineering proposals from Acela Architects & Engineers of Allentown, PA for the following project below:
 - a. IS/MS Bus Canopy Column Repairs at a cost of \$10,800 per Business H.3.a
4. To approve the proposal with Kelso Solutions (Costars #016-E22-271) of East Berlin, PA for replacing the filters, gaskets and inspecting the HS dust collector at a total cost of \$4,600 per Business H.4.
5. To approve the proposal with Pennaco Excavating of Fleetwood, PA to repair concrete sidewalks at a cost of \$14,910.00 per Business H.5.
6. To accept the 2023-2024 bid awards from the Berks County Intermediate Unit for Custodial Supplies for \$8,566.58 per Business H.6.
7. To approve the proposal (Commonwealth Contract #4400023833) with Johnson Controls Fire Protection LP of Allentown, PA for 5-year sprinkler inspection and associated repairs, at a total cost of \$20,251.02 per Business H.7.

I. ARCpoint Labs

To approve a one-year service agreement with ARCpoint Labs, King of Prussia, PA, to provide drug and alcohol screening services via any Quest Diagnostics location (as described in Policy 354.

Pre-Employment Drug Testing Program). retroactive to June 1, 2023, through June 30, 2024, per [Business I](#). (\$10 Increase from Prior, \$12 Total Since 2019 Inception).

Note: The District has partnered with ARCpoint Labs of Reading, PA since 2019 and that location has now closed. The new agreement is through ARCpoint of Reading's partner lab.

J. STS Agreement Addendum

Approve an addendum to the current agreement with Substitute Teacher Service dated March 16, 2023, through June 30, 2024, to add a Certified School Nurse substitute position beginning June 27, 2023, per Business J.

K. Subaru SUV Purchase

Approve the purchase of three (3) Subaru Ascent SUVs at a cost of \$36,102.00/each as attached per Business K. for the 7-Passenger RFP due May 12, 2023.

L. Business Manager Release Disbursements

To authorize the Business Manager to release disbursements for expenditures from the 2022-23 school year normally held until board approval from June 13, 2023, to August 14, 2023, with ratification at the August 14, 2023, board meeting.

M. Business Manager Pay Bills

To authorize the Business Manager to pay bills as necessary during the 2023-24 fiscal year in accordance with School Board Policy 616 – Payment of Bills.

N. 2022-23 Budget Transfers

To authorize the Business Manager to make 2022-23 budget transfers after June 30, 2023 as required to prevent year-end over expenditure of sub function/object account codes.

O. 2023-24 Appointment of Earned Income Tax Collector

To appoint the Berks County Earned Income Tax Bureau as the District's 2023-24 Earned Income Tax Collector per Berks TCC agreement per Business O.

P. 2023-24 Delinquent Real Estate Tax Collector

To appoint the Berks County Tax Claim Bureau (BCTCB) as the District's 2023-24 Delinquent Real Estate Tax Collector for a commission of 5% of collections if tax is paid by taxpayer within 31 days of legal notice by the BCTCB. Taxpayers are responsible for the 5% commission if tax is paid after 31 days of legal notice.

Q. 2023-24 Appointment of Delinquent Per Capita Tax Collectors

To appoint Lorraine Meck (Longswamp Township), Thomas Biltcliff (Topton Borough), Angela Tyson (District Township) and Mollie Prey (Rockland Township) as the Delinquent Per Capita Tax Collectors for a fee of \$1.65 per bill collected plus a commission of 5% of collections.

R. 2023-24 General Fund Final Budget

To approve the following 2023-2024 General Fund Final Budget adoption and tax items:

1. To approve the 2023-2024 General Fund Final Budget (PDE-2028) totaling \$35,933,387 reflecting a 1.5% real estate tax increase of 0.5318 mills to 35.9844 per attachment Business R.1.
2. To adopt the 2023-2024 Tax Resolutions as attached and marked Business R.2.
3. To adopt the 2023-2024 Homestead and Farmstead Exclusion Resolution that provides for a maximum \$295.47 real estate tax reduction for approved homesteads and farmsteads funded by gambling tax funds, Philadelphia tax credit reimbursement funds, and prior year over/under-distribution of property tax reduction funds of \$990,148.19 per attachment marked Business R.3.
4. No Action Required – Reminder that the board approved a resolution June 4, 2012, providing an option for installment payment of real estate taxes per attachment Business R.4.

5. The Board authorizes the Business Manager or designee to assign fund balance as needed to balance the net of revenue and expenditures in the 2022-2023 fiscal year. The amount, if any, will be determined at the completion of the audit process.

S. Reassignment of Brandywine Transportation

To approve the reassignment of the existing Brandywine Transportation, Inc. [contract](#) through June 30, 2025, to Krise Transportation, Inc. per [Business S](#) (Subject to Solicitor Approval).

Note: All contractual rates, terms and conditions remain the same.

T. 2023-24 School Breakfast and Lunch Prices

To approve the 2023-24 School Breakfast and Lunch Meal Prices as follows:

Full Price Meal	2018-19 Price	2019-20 Price	2020-21 Price	2021-22 Price	2022-23 Price	2023-24 Price
Student Breakfast						
Elementary School	1.75	1.75	1.75	1.75	1.75	1.75
Intermediate School	1.75	1.75	1.75	1.75	1.75	1.75
Middle School	2.00	2.00	2.00	2.00	2.00	2.00
High School	2.00	2.00	2.00	2.00	2.00	2.00
Adult Breakfast	3.00	3.00	3.00	3.00	3.00	3.00
Student Lunch						
Elementary School	2.70	2.70	2.75	2.75	2.75	2.75
Intermediate School	2.70	2.70	2.75	2.75	2.75	2.75
Middle School	2.95	2.95	3.00	3.00	3.00	3.00
High School	2.95	2.95	3.00	3.00	3.00	3.00
Adult Lunch	4.60	4.60	4.65	4.65	4.65	4.65

Note: On March 3, 2023, The United States Department of Agriculture (USDA) issued Memo SP 06-2023, Consolidated Appropriations Act 2023: Effect on Child Nutrition Programs. This memo indicated that any School Food Authority (SFA) operating the National School Lunch Program (NSLP) for the 2023-2024 school year, and which had a positive balance as of June 30, 2022, in its Nonprofit School Food Service Account may submit the 2023-2024 Paid Lunch Equity Compliance Form, waiving their requirement to establish lunch prices in accordance with section 12(p) of the Richard B. Russell National School Lunch Act.

U. 2023-24 BHASD Food Service Budget

To approve the 2023-24 BHASD Food Service Budget in the amount of \$772,623.28 as per Business U.

Mrs. Huhn questioned Business Item F.8. and the cost associated.

Mrs. Walizer questioned the Linked In Literacy agreement.

Mrs. Huhn questioned the bus canopy repairs and the projected expense and what is budgeted for the project. She also questioned Business Item K and if the Subaru SUVs are replacing three (3) vehicles from our existing fleet. She questioned that with the new ownership of the

transportation company and encouragement that any issues would be addressed if the additional SUVs were critical to purchase now or if the district could wait to purchase those.

Mrs. Eisenart questioned the cost of the 2 students to attend Oley Valley School District for the Ag program.

Mrs. Huhn thanked Mrs. DelGuerico and her team for all the hard work and dedication that was put into the budget this year.

Mr. Scheetz and Mr. Reitenauer amended the motion to vote on Business item R separately.

Roll call was taken to accept the Business Report.

YMrs. Eisenhart YMr. Heffner YMr. Hohenshilt YMrs. Huhn
YMr. Reitenauer YMr. Scheetz YMr. Stubits YMr. Wagaman YMrs. Walizer
Motion Carried – 9 yeas

Roll call was taken to approve item Business R. under the Business and Operations Report.

YMrs. Eisenhart YMr. Heffner YMr. Hohenshilt YMrs. Huhn
YMr. Reitenauer YMr. Scheetz YMr. Stubits YMr. Wagaman YMrs. Walizer
Motion Carried – 9 yeas

SUPERINTENDENT’S REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Reitenauer to accept the Superintendent Report.

2022-23 End of Year Goals Report (Mr. Potteiger)

A. 2023-2026 BHASD Comprehensive Plan

Approve the second reading of the Brandywine Heights Area School District Comprehensive Plan effective July 1, 2023, through June 30, 2026, per Superintendent A.1. – Superintendent A.5. Final approval is scheduled for June 12, 2023

1. Academic Standards and Assessment Requirements
2. Gifted Education Plan Assurances
3. Student Services Assurances
4. Induction Plan
5. Professional Development Plan

B. 2023 BHASD Graduates

Acknowledge the list of 2023 Brandywine Heights High School Graduates (114) as attached and marked Superintendent B.

C. Employment Commitments

Authorize the Superintendent to make employment commitments to qualified applicants for the purpose of filling vacancies that occur after the last Board meeting in June with action to be ratified by the Board of School Directors at the next official meeting.

D. Mathematics Textbooks

Adopt the recommended Mathematics Textbooks for grades K-12 per Superintendent D.

E. RACC Dual Enrollment Agreement

Approve the 2023-24 Dual Enrollment Agreement between Reading Area Community College (RACC) and Brandywine Heights Area School District per Superintendent E.

Accept the informational reports and make them part of the minutes.

Enrollment Report – Mr. Potteiger

Roll call was taken to accept the Superintendent Report.

Y Mrs. Eisenhart Y Mr. Heffner Y Mr. Hohenshilt Y Mrs. Huhn
Y Mr. Reitenauer Y Mr. Scheetz Y Mr. Stubits Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 9 years

PERSONNEL REPORT

A motion was made by Mr. Scheetz and seconded by Mr. Heffner to accept the Personnel Report.

A. Resignations/Retirements/Terminations/Furloughs

1. Accept the resignation of Mrs. Donna Novakovich, K-3 Intervention Specialist, effective August 3, 2023, per Personnel A.1.
2. Accept the retirement of Mrs. Nancy Graber, Elementary Third Grade Teacher, effective June 5, 2023, per Personnel A.2.
3. Accept the resignation of Mrs. Olivia Knarr, Business Office/Food Service Specialist, effective May 25, 2023, per Personnel A.3.
4. Accept the resignation of Mrs. Erica Lazewicz, High School Science and Chemistry Teacher, effective August 5, 2023, per Personnel A.4.

B. Change of Status

1. Professional Staff
 - a. Approve the change of assignment for Mrs. Nicole Konyak from Middle School Technology Teacher to High School Business Teacher effective at the start of the 2023-24 school year.
2. Support Staff
 - a. Approve the change of assignment for Mrs. Paige Kowolewski from Transportation Specialist/Athletic Assistant to Transportation Coordinator effective July 1, 2023.

C. Appointments

1. Professional Staff
 - a. Approve the appointment of Mrs. Amanda Crouse to the position of School Nurse at a rate of Bachelor's, Step 1 effective August 1, 2023, per Personnel C.1.a.
 - b. Approve the appointment of Mrs. Angela Kemp to the position of Elementary school Autistic Support Teacher at a salary of M, Step 10 effective August 1, 2023, per Personnel C.1.b.
 - c. Approve the appointment of Ms. Amanda Gasiorowski to the position of Elementary School Behavioral Support Teacher at a salary of B, Step 1 effective August 1, 2023, per Personnel C.1.c.
 - d. Approve the appointment of Ms. Marcy Shoemaker-Bates to the position of Part Time .5 Middle and High School Spanish Teacher at a salary of B+24, Step 2 effective at the start of the 2023-24 school year per Personnel C.1.d.
 - e. Approve the appointment of Ms. Alyssa Madonna to the position of Elementary School Second Grade Teacher at a salary of B, Step 3 effective at the beginning of the 2023-24 school year per Personnel C.1.e.

- f. Approve the appointment of Dr. Elaine Price to the position of Pre-K Counts Teacher (pending Pre-K Counts grant funding) at a salary of M+60, Step 1 effective at the beginning of the 2023-24 school year per Personnel C.1.f.
- g. Approve the appointment of Mr. Ryan Naugle to the position of K-8 Technology Teacher at a salary of B, Step 1 effective August 10, 2023, per Personnel C.1.g.
- h. Approve the recommended Camp SPARK Program and ESY (Extended School Year) staff members at a rate of \$25 per hour effective June 27, 2023. Each teacher will participate in 4 days (5 hours each) of in-service training. The Camp SPARK Program will operate at the High School between July 10-27, 2023, Mondays through Thursdays, 9:00 am – 12:00 pm (3 hours), plus (1) hour prep per day per teacher.
 - i. Miss Kathleen O’Neill* ESY Teacher
 - ii. Ms. Jennifer Kerschner* ESY Teacher
 - iii. Mrs. Angela Kemp ESY Teacher
 - iv. Mrs. Beth Takach ESY Teacher
 - v. Mr. Tyler Kemp ESY Teacher
 - vi. Ms. Heidi Hoff Camp SPARK Teacher
 - vii. Ms. Alexis Daniel* Camp SPARK Teacher
 - viii. Ms. Alyssa Madonna Camp SPARK Teacher
 - ix. Mrs. Kaitlynn Worman Camp SPARK Teacher
 - x. Ms. Amy Yusella Camp SPARK Teacher
 - xi. Ms. Tori Velas* Camp SPARK Teacher
 - xii. Mrs. Kirsten Paxson Camp SPARK Teacher
 - xiii. Mrs. Corey Zimmerman Camp SPARK Teacher
 - xiv. Ms. Kara Schwenk Camp SPARK Teacher
 - xv. Ms. Cheryl Bleiler Camp SPARK Teacher
 - xvi. Mrs. Victoria Miller, LPN Nurse Substitute

**New; pending completion of pre-employment requirements.*

b. Support Staff

- a. Approve the following Summer Student Staff to work up to 40 hours per week (based on eligibility) to perform custodial and/or grounds work at a rate of \$13.00 per hour effective June 12 (or 13*) through August 11, 2023:
 - i. Mr. Landen Weller
 - ii. Mr. Hunter Greiss*
 - iii. Mr. Lucas Swavely*
 - iv. Mr. Adam Fredericks*

**New student workers will start June 13, 2023, pending completion of pre-employment requirements.*

- b. Approve the following Seasonal Painters to work up to 40 hours per week from approximately June 13 - August 25, 2023.
 - i. Ms. Lorelei Pryor* Summer Painter \$25.00/hr
 - ii. Miss Carli Dry* Entry Level Summer Painter \$20.00/hr
 - iii. Ms. Rachel Dougherty* Entry Level Summer Painter \$20.00/hr

**Pending completion of pre-employment requirements.*

- c. Approve the appointment of Ms. Amy Adams to the position of Secretary to the Principal, Elementary School, (12-months) at a rate of \$16.00 per hour (or the hourly rate approved under F.6.) effective approximately June 13,

2023, upon completion of pre-employment requirements per Personnel C.2.c.

- d. Approve the appointment of Mrs. Kiersty Fritch to the position of Attendance Secretary, Elementary School, (10-months) at a rate of \$16.00 per hour (or the hourly rate approved under F.6.) effective approximately June 13, 2023, upon completion of pre-employment requirements per Personnel C.2.d.
- e. Approve the appointment of Ms. Emily Netterville to the position of Assistant to the Athletic Director (12-months) at a prorated salary of \$39,000 (or \$225/Day Per Diem Assuming Role of Athletic Director) effective July 1, 2023, pending completion of pre-employment requirements per Personnel C.2.e.
- f. Approve the job description for the recommended Access Secretary position to be managed by the Director of Pupil Services.
- g. Approve the job description for the recommended Registration and Food Service Secretary position to be managed by the Assistant to the Superintendent (Registration) and Business Manager (Food Service).

c. Long Term Substitutes

	<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective</u>
a.	Mrs. Samantha Moyer	Guidance Counselor	M, Step 1	8/15/2023-EOY
b.	Mrs. Cassandra Conrad	Intervention Specialist	B, Step 1	8/15/2023-EOY
c.	Mr. Kyle Wescoe	Third Grade Teacher	B, Step 1	8/10/2034-EOY
d.	Ms. Alexis Daniel	Third Grade Learning Support	B, Step 1	8/10/2034-EOY

d. Co-Curricular

- a. Approve the Fall 2023-24 Athletic Coach recommendations per Personnel C.4.a.
- b. Approve the Fall 2023-24 Athletic Event Staff and Volunteers per Personnel C.4.b.
- c. Approve the recommended professional staff members to serve as 2023-24 Department Heads for the grade levels and subject areas noted for a stipend of \$1,681.51 each:
 - i. Mrs. Lisa Weidemoyer K-5 Language Arts/Social Studies
 - ii. Mrs. Karen Fluharty K-5 Mathematics/Science
 - iii. Mrs. Kathryn Defibaugh 6-12 English/Language Arts/Library
 - iv. Mrs. Michelle McMullen 6-12 Mathematics
 - v. Mrs. Jessica Kost 6-12 Social Studies
 - vi. Mr. Matthew Donato 6-12 Science
 - vii. Mrs. Wendy Pristash K-12 Business/Foreign Lang/Tech
 - viii. Dr. Mark Graham K-12 Fine Arts/Gifted
 - ix. Ms. Jessica Lapinski K-12 Practical Arts
 - x. Mrs. Terry Flamm K-12 Special Education

D. Support Staff Substitutes

- 1. Approve Mrs. Megan Ruth, Food Service Substitute at the approved substitute rate of \$13.15 per hour effective August 7, 2023.

E. Leaves

1. Approve a request from Employee #16055 to take a maternity leave of absence using paid and unpaid days from approximately September 4, 2023, through December 15, 2023, with an anticipated return to work on December 18, 2023, per Personnel E.1.
2. Approve a request from Employee #15190 to take a maternity leave of absence using paid and unpaid days from approximately September 15 to December 22, 2023, with an anticipated return to work on January 3, 2024, per Personnel E.2.
3. Approve a request from Employee #12865 to take a medical leave of absence using paid and unpaid days for three (3) months from August 9 through approximately November 10, 2023.

F. Other Personnel Items

1. Grant tenure to the following professional employees:
 - a. Mrs. Erica Lasewicz, High School Science and Chemistry Teacher
 - b. Mrs. Kaitlynn Worman, Elementary School First Grade Teacher
2. Approve the Psychologists and Guidance Counselors to work up to the following number of days in addition to the 189 contractual days to fulfill summer related work from July 1, 2023, through June 30, 2024:

<u>Name</u>	<u>Position</u>	<u>Days</u>
a. Mr. Michael Furman	School Psychologist	10
b. Mrs. Olivia Lambert	School Psychologist	10
c. Ms. Amy Yusella	HS Guidance Counselor	9
d. Mr. Adam Beacker	HS Guidance Counselor	9
e. TBA (new counselor)	MS Guidance Counselor	2
f. Ms. Heather Kulp	IS Guidance Counselor	2
g. Mr. Douglas Felegy	ES Guidance Counselor	2

3. Approve the 2023-24 salaries for the Act 93 Administrators, Managers and Support Staff per Personnel F.3.
4. Approve the rating of Distinguished by the School Board of Directors for the 2022-23 School Year for Mr. Andrew Potteiger, Superintendent, and a salary of \$174,740.00 for the 2023-24 school year effective July 1, 2023.
5. Approve the 2023-24 Substitute Rates for Support Staff as follows:

Substitute Position	Current Rates 2022-23	Proposed Rates 2023-24
Recess/Café Aide, Library Aide, Food Service Worker	\$13.15 per hour	\$13.15 per hour
Secretary	NA	\$16.00 per hour
Custodian	\$15.00 per hour	\$15.00 per hour
RN/LPN Nurse	\$18.00 per hour	\$18.00 per hour

6. Approve the 2023-24 Starting Rates for Support Staff as follows:

Position	Current Rates 2022-23	Proposed Rates 2023-24
Clerical Aide, Library Aide, Food Service Worker	Up to \$13.15 per hour	\$13.15 per hour
Custodian/Crossing Guard	Up to \$15.00 per hour	\$15.00 per hour
Grounds/Courier	Up to \$16.00 per hour	\$16.00 per hour
Secretary	Up to \$15.00 per hour	\$16.00 per hour

Maintenance (Skilled)	Up to \$17.25 per hour	\$17.25 per hour
RN/LPN Nurse	Up to \$18.00 per hour	\$18.00 per hour

7. Approve an ACT 93 Administrators' Compensation Plan (July 1, 2023 – June 30, 2024) per Personnel F.7.
8. Approve the updated Employee Handbooks for the 2023-24 school year:
 - a. 2023-24 Faculty Handbook
 - b. Support Staff and Manager Handbook 6.12.2023
9. Approve the reappointment of Nicole DelGuerico as the Business Manager subject to the terms of a five (5) year employment contract effective July 1, 2023, through June 30, 2028, per Personnel F.9.

*Approval of this employment contract shall terminate the existing contract and any associated addendums on June 30, 2023.
10. Approve the following professional staff members to serve as mentors to new teachers during the 2023-24 school year. A stipend of \$650 will be prorated based on the duration of the assignment.

<u>Mentor</u>	<u>New Teacher/Position (in place of)</u>
a. Mrs. Brenda Hovis, ES Learning Support	Ms. Alexsis Daniel, Third Grade Learning Support LTS
b. Mr. Robert Hogan, Third Grade Teacher	Mr. Kyle Wescoe, Third Grade LTS
c. Mrs. Cynthia Rissmiller, Second Grade Teacher	Ms. Alyssa Madonna, Second Grade Teacher
d. Mrs. Emilie Adam, Kindergarten Teacher	Dr. Elaine Price, Pre-K Counts (new)
e. Mr. Daniel Mark, STEM Education Teacher	Mr. Ryan Naugle, K-8 Technology Teacher (Gaudette/Konyak)
f. Mrs. Erin Davis, Learning Support Teacher	Ms. Amanda Gasiorowski, Behavioral Support (new)
g. Mrs. Erin Davis, Learning Support Teacher	Angela Kemp, Autistic Support Teacher
h. Ms. Jennifer Fodor, School Nurse	Mrs. Amanda Crouse, School Nurse (Schwenk)
i. Mrs. Wendy Pristash, HS Business Teacher	Mrs. Nicole Konyak, HS Business Teacher (Moore)

Mrs. Huhn commented about the item on the painters, when you looked at the background and resume, they are college students, compared to what we are paying full time employees is not on par.

Roll call was taken to accept the Personnel Report.

Y Mrs. Eisenhart Y Mr. Heffner Y Mr. Hohenshilt Y Mrs. Huhn
Y Mr. Reitenauer Y Mr. Scheetz Y Mr. Stubits Y Mr. Wagaman Y Mrs. Walizer

Motion Carried – 9 yeas

OTHER BUSINESS

Mr. Wagaman announced there was an executive session prior to the board meeting regarding negotiations.

Mrs. Huhn acknowledged Mr. Voelker’s last school board meeting as an Administrator at the Brandywine Heights Area School District.

ADJOURNMENT

A motion was made by Mr. Scheetz and Mr. Reitenauer seconded by to adjourn the meeting at 7:50 pm.

Motion carried with all yeas.

-
Approval Date

-
Nicole DelGuerico, Board
Secretary
Chaydeanne Kleinfelter,
Recording Secretary

District Enrollment Board Report

June 2023

Class of	Grade	Total	Staff	Average	Students with Academic IEPs		Speech Only	Total Students		Free/Reduced		Virtual Academy	Virtual Academy
		Enrollment	2022-23	Class Size	(with possible related services)		IEPs	with IEPs		Lunch students		Full Time	1+ Courses
2036	Pre-K Counts	15	1	15.00									
2035	Kindergarten	80	5	16	7	8.75%	6	13	16.25%	22	27.50%	2	0
2034	First Grade	91	5	18.20	20	21.98%	3	23	25.27%	41	45.05%	1	0
2033	Second Grade	81	4	20.25	15	18.52%	4	19	23.46%	24	29.63%	0	0
2032	Third Grade	85	4	21.25	15	17.65%	4	19	22.35%	25	29.41%	2	0
Elementary		337			57	16.72%	17	74	21.83%	112	32.90%	5	0
2031	Fourth Grade	100	5	20.20	21	21.00%	7	28	28.00%	36	36.00%	1	0
2030	Fifth Grade	92	4	23.00	20	21.74%	0	20	21.74%	32	34.78%	0	0
Intermediate		192			41	21.37%	7	48	24.87%	68	35.39%	1	0
2029	Sixth Grade	105	5	20.60	31	29.52%	1	32	30.48%	34	32.38%	0	1
2028	Seventh Grade	102			28	27.45%	0	28	27.45%	43	42.16%	4	1
2027	Eighth Grade	105			24	22.86%	0	24	22.86%	29	27.62%	0	3
Middle School		312			83	26.61%	1	84	26.93%	106	34.05%	4	5
2026	Ninth Grade	90			29	32.22%		29	32.22%	31	34.44%	6	84
2025	Tenth Grade	117			26	22.22%		26	22.22%	36	30.77%	4	44
2024	Eleventh Grade	107			17	15.89%		17	15.89%	29	27.10%	10	40
2023	Twelfth Grade	124			24	19.35%		25	20.16%	31	25.00%	6	59
High School		438			96	22.42%		96	22.62%	127	29.33%	26	227
	Out of District Placements	14						14					
Totals		1279						316	24.06%	413	32.92%	36	232